



## **Wayne County Road Department Single Access / minor Encroachment Permit Application**

As an instrument to monitor activity and maintenance for Wayne County Roads Wayne County Road Department policy requires an encroachment permit before any construction or maintenance activity takes place that involves entering onto or leaving established Wayne County roads.

\*The Wayne County Road Department Encroachment permit application is to be completed and signed by the property owner or their agent/representative and construction contractor.

\*Wayne County Road Department policy prohibits digging or excavating within the county road right of way (66', 33' from road centerline) to place, construct, or maintain any approach road, driveway, pole, pipeline, conduit sewer, ditch culvert, billboard advertising sign or any other structure or object of any other kind without a encroachment permit and signed authorization from the Wayne County Road Supervisor.

\*As part of the encroachment application process, provide a detailed plan of work in PDF format, complete with a drawing and or map of proposed encroachment area / areas, property description, parcel # and construction contractor and an application fee of \$100.00 payable to Wayne County.

***Once approved, paid for, and issued, the Wayne County Encroachment Permit will remain active for a period of 90 days.***

Mail, email or deliver completed application and payment to

Wayne County Road Department P.O. Box 189 Loa, Utah 84747

For Credit Card payment visit the Wayne County Courthouse or Call (435) 836 1303 for assistance

<https://waynecountyutah.org/pages/wayne-county-road-department>

**Restoration of surface by permittee.**

\* The Wayne County Road Department requires the permittee to permanently resurface that portion of the road surface damaged by the permittee's excavation, in which event resurfacing shall be of the same type and depth of existing pavement, asphalt shall not be less than two (2 1/2) inches in thickness and shall be subject to the inspection of the Wayne County Road Department, and shall be completed within a period of fourteen (14) days except where temporary resurfacing is placed or weather conditions do not permit immediate placement of permanent pavement

- ***Owner is responsible for all cost and fees incurred in construction process.***

[info@wayne.utah.gov](mailto:info@wayne.utah.gov) / [www.waynecountyutah.org](http://www.waynecountyutah.org)

Applicant Initials \_\_\_\_\_



Wayne County Road Department – Commercial / Subdivision Encroachment Permit Application

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Applies for a permit to encroach upon a roadway within Wayne County known as,

\_\_\_\_\_  
\*As part of the encroachment application process provide a detailed plan of work in PDF format, a drawing and or map of proposed encroachment area / areas, number of roadway access', property description, parcel # and construction contractor information.

Proposed work to begin on \_\_\_\_\_ to be completed on or before \_\_\_\_\_

***\*Applicant agrees to comply with all laws, ordinances, and regulations of all government agencies, including but not limited to Wayne County Road Department policies and procedures, as well as instructions of the Wayne County Road Department Supervisor or his assigned representative.***

Mail or email completed application & Application fee of \$100.00 payable to Wayne County  
Wayne County - C/O - Wayne County Road Department P.O. Box 189  
Loa, Utah 84747 [info@wayne.utah.gov](mailto:info@wayne.utah.gov) / [www.waynecountyutah.org](http://www.waynecountyutah.org)

Applicant's Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Applicants Signature \_\_\_\_\_

Site Contractor Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

\*Wayne County Road Supervisor or Representative Approval Signature

\_\_\_\_\_ Date \_\_\_\_\_

**Contact the Wayne County Road Department before installation begins 435 836-2682. Once approved, paid for, and issued, the Wayne County Encroachment Permit will remain active for a period of 90 days.**